



Wilson Preparatory Academy Remote Instruction Plan

I. Reason for Plan:

Wilson Preparatory Academy will be implementing Wilson Prep Remote Academy in the fall of the 2025-2026 school year based on the amendments to the Charter School Application that will go in effect upon approval of the Office of Charter School.

II. Definitions:

- There must be regular and substantive daily interaction between the student and teacher.

Substantive does not mean the entirety of a 8 hour school day.

- Remote instruction must encompass synchronous instruction provided through digital video-based technology and may include asynchronous instruction to complement synchronous instruction.
- Remote instruction may encompass non-digital, and audio based asynchronous or synchronous instruction when it is more appropriate for students' educational needs. Non-digital and audio-based instruction means that materials are accessed in a paper format while student teacher interaction occurs via telephone or other audio platform.

When remote instruction can be provided:

- Remote instruction can only be used in a situation where an entire school building would otherwise be closed due to an emergency including but not limited to, adverse weather conditions, impairment of heating, insufficient water supply, shortage of fuel, destruction of a building or a communicable disease outbreak.
- If remote instruction is provided on these days, the day can be counted in the school's 180-day requirement. However, this is not mandatory and traditional snow days or closing days can still be used as long as 180 days are reached.
- The Head of School must certify on a form prescribed by the State Education department that the school was scheduled to be in session and that remote instruction needed to be provided.

The number of hours of instruction must be documented. The superintendent must also certify that remote instruction was provided in accordance with the Remote Instruction Plan.

Wilson Prep Remote Academy will continue to build snow days into the school calendar. Wilson Prep Remote Academy plans to use traditional snow days and NOT provide remote instruction for single day closures. Remote instruction on snow days will only occur if all the snow days built into Wilson Prep Remote Academy's calendar have been used and additional days are still necessary.

II. Monitoring and Compliance

How will the remote academy monitor enrollment?

Enrollment will be systematically monitored through Infinite Campus with weekly updates conducted by the registrar to ensure accuracy and consistency in student records. Cross-referencing enrollment data with state reporting requirements will ensure compliance and proper documentation.

Additionally, regular audits by administrative staff and proactive communication with parents and guardians through phone calls, emails, and virtual meetings will confirm active participation and resolve discrepancies. This comprehensive approach ensures data integrity and timely intervention when necessary.

How will the remote academy monitor calendar compliance?

Calendar compliance will be maintained by aligning the remote academy's instructional days and hours with the North Carolina Department of Public Instruction guidelines. Integration of the academic calendar into Infinite Campus will allow real-time monitoring of instructional days and hours.

Routine administrative reviews will verify adherence to the instructional calendar. Any modifications will be promptly communicated to faculty, students, and families to maintain transparency and ensure state compliance.

How will the remote academy monitor daily attendance?

Teachers will record daily attendance through Infinite Campus during live synchronous instruction. Engagement in both synchronous sessions and asynchronous activities will be systematically tracked to ensure comprehensive attendance monitoring.

Activity reports from Infinite Campus will be regularly reviewed to verify student participation. If attendance concerns arise, staff will initiate timely outreach to families to provide support and implement intervention strategies.

How will the remote academy monitor course credit accrual, progress toward graduation, and course completion?

Student course credit accrual and progression toward graduation will be closely monitored using Infinite Campus. Teachers will maintain accurate grade records, and academic counselors will conduct quarterly reviews to ensure students remain on track for timely graduation.

Progress reports will be distributed to students and parents, and intervention plans will be developed for students needing academic support. This approach ensures that students meet course completion and graduation requirements.

How will student attendance, work completion, and graduation compliance be monitored?

Teachers will submit weekly reports on student participation and assignment completion. These reports will be reviewed by academic advisors to identify students needing additional academic support. High school counselors will hold quarterly

meetings with students to ensure they meet state graduation requirements, providing targeted interventions when necessary.

Will remote students follow existing school policies?

Remote students will adhere to the same discipline, attendance, and promotion/retention policies as in-person students, as outlined in the Wilson Preparatory Academy student handbook. Consistency in policy application ensures fairness and accountability. Policy updates or adjustments will be communicated to remote students and their families through email, virtual meetings, and the school website.

III. Remote Education and Technology

List the hardware and software that students will need to participate in the remote academy.

Students will need a Chromebook or laptop with reliable internet access. The Chromebook will be issued by Wilson Preparatory Academy. Essential software includes access to Microsoft Teams for live interactions. Wilson Preparatory Academy will offer technical support, including troubleshooting and loaner devices. Partnerships with local internet providers will be explored to address connectivity issues. Wilson Preparatory Academy will issue hotspots to ensure students have the appropriate connectivity to ensure remote learning success.

For tech support during the school day, students can email remotelearningsupport@wilsonprep.net. Students will receive a response in a one hour time frame. Students can also call (252) 294 - 2533 and speak to Mr. Stanley, IT specialist. They can also email Mr. Stanley at r.stanley@wilsonprep.net.

Learning management platform

The academy will utilize Infinite Campus and Schoology for instructional content and assignments and Zoom for synchronous instruction. This ensures seamless communication and content delivery. Regular training sessions will help students, parents, and faculty effectively use these platforms, with ongoing support provided as needed.

Source of online content by grade level and subject area

Grade	Platform	Instructional Tools	Assessments
K-2	Taras/Engage NY, SAS	Reading A to Z, Schoolnet, Moby Max	ESGI, NWEA, Benchmarks, Schoolnet
3-5	Engage NY, SAS, DPI Support Tools Unpacking Documents	<u>ELA</u> - Edulastic, Read Works, Read Theory, Wonderopolis, Common Lit, No Red Ink, SchoolNet, USATestPrep <u>Math</u> - Zearn, Xtra Math, Freckle, KhanAcademy, DPI Support Tools, SchoolNet, USATestPrep <u>Science</u> -Discovery Education	NWEA, Benchmarks and USATestPrep
6-8	(ELA) Engage NY, SAS DPI Support Tools (Unpacking Documents) (Math) SAS, Engage NY, DPI Support Tools, Math IXL (Science) Holt-McDougal, CK12	<u>ELA</u> - Read Theory, Common Lit, Read Works, SchoolNet <u>Math</u> - DPI Support Tools, SchoolNet, USATestPrep	SchoolNet

9-12	<p>(ELA) Holt-McDougal SAS Curriculum (History) Pearson Text, NCVPS, SAS, ICivics (Math I)- DPI Unpacking Documents (Math II)- DPI Unpacking documents (Math III) (Math IV) (Biology) (Physics & Chemistry) NCVPS Prentice-Hall, CK12</p>	<p>ELA- Common Lit, Vocabulary.com, Quizlet, USA Test Prep Math- SchoolNet, USATestPrep, Khan Academy, DPI Instructional Tools Chemistry- Science Edulastic, SchoolNet, USATestPrep, Khan Academy</p>	History - SchoolNet
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How will learning take place synchronously and asynchronously?

Synchronous instruction will occur through live Zoom sessions, promoting interactive learning through lessons and discussions.

Asynchronous learning will be provided via Zoom sessions with access to recorded lectures and assignments, offering flexibility while maintaining academic rigor.

What measures will be used to ensure learning growth?

Student progress will be assessed through formative and summative assessments, projects, and class participation. Instruction will be adjusted based on data to meet diverse learning needs.

Benchmark assessments and continuous data analysis will guide targeted instructional strategies to support academic growth.

Describe the professional development for remote teaching.

Remote learning teachers will be existing teachers already teaching at Wilson Preparatory Academy. There will be three new remote learning teachers hired. These teachers will participate in ongoing professional development on effective online instruction, student engagement, and technology integration. This training will include strategies for differentiating instruction. Collaborative learning communities will encourage the sharing of best practices and continuous improvement in teaching effectiveness.

Criteria for admission to the remote academy

Admission will be open to all students who demonstrate the ability to succeed in a remote learning environment. Students must have reliable internet access and a suitable learning device. Parents and guardians will be required to attend an orientation session to understand expectations and support strategies.

Identified characteristics for successful remote learning

Successful remote learners are self-motivated, organized, and comfortable using technology. They actively engage in coursework and communicate regularly with teachers. Parental support is crucial for younger students to help manage time and maintain accountability.

Orientation for students

All students will complete an online orientation covering platform navigation, remote learning expectations, and study strategies. Additional resources, such as video tutorials and printed guides, will be provided to ensure readiness for remote learning. Ongoing technical support will be provided to students and families. For online technical support, students can email remotelearningsupport@wilsonprep.net and receive a response within a one hour time frame.

Communication of admission requirements

Information about remote academy admission requirements will be communicated through the school website, newsletters, and parent information sessions.

Communication of successful learning characteristics

Traits for successful remote learning will be detailed in the student handbook, shared on the website, and discussed in parent meetings.

School nutrition services

Lunch will not be available due to this being complete remote learning.

Transportation services

Transportation services will not be provided due to the virtual nature of the academy.

Sample Weekly Schedule for a Remote Student

- **8:30-9:30 AM:** Live ELA Session
- **9:30-10:30 AM:** Independent Reading
- **10:30-11:30 AM:** Live Math Session
- **11:30-12:30 PM:** Math Practice
- **12:30-1:00 PM:** Lunch/Break
- **1:00-2:00 PM:** Science/Social Studies (Asynchronous)
- **2:00-3:30 PM:** Office Hours/Teacher Support